

REGULAR MEETING  
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE  
KANKAKEE COUNTY, ILLINOIS  
Village Hall, December 14, 2009, 7:00 P.M.

CALL TO ORDER

ROLL CALL

QUORUM

NIMS  
REQUIREMENTS  
EXPLAINED

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Blanchette, Lee, Meier and Romein. Treasurer Leveque, Chief Abrassart, Attorney Tebo, Kankakee County Sheriff's Department Training Officer Bill Chigaros, village resident Susie Smith and local property owners Larry and Nancy Janczak were also in attendance. Deputy Clerk Sifrit was absent. Clerk Blum reported the roll, and the President declared a quorum to exist for the transaction of the public business.

When recognized, Mr. Chigaros talked about the National Incident Management System (NIMS). He explained that the law requires that public officials who may be placed in the position of making decisions during times of crises are now required to take some levels of training provided in the NIMS program. To be NIMS compliant, officials must pass the tests for levels 700, 100 and 200. He said that he recommends that the 700 level be accomplished by having an instructor teach a class and then take the test. The other two levels can be done on line. He explained that it will be necessary to have NIMS compliance in order to receive federal monies. Trustee Sirois said that the village had been receiving federal grants without all officials being NIMS compliant. Mr. Chigaros responded that the compliance had not always been enforced but that the situation was changing. President O'Connell asked how long the class would last. He was told that it would take about six hours. Mr. Chigaros said that the board would need to adopt a resolution. Chief Abrassart remembered that the required resolution had already been adopted. Clerk Blum said that he would find the resolution in the records. Mr. Chigaros then said that there would be no cost for the class and that he would come to St. Anne to teach it. President O'Connell said that he would get with Mr. Chigaros to look at possible dates.

WATER  
SERVICE  
LEAK

When recognized, Mr. Janczak explained that his wife had inherited the residence at 150 S. Dixie Highway and that there was definitely a water line leak in the area. He said that water comes into the house continuously. He said that the water had been tested by Public Works Director Gary Dionne and had been found to be chlorinated. Trustee Sirois said that he had conferred with Director Dionne and that they believe the leak is from an old service line. He then said that Director Dionne would be contacting a company which has equipment to detect an underground leak,

MINUTES  
APPROVED

President O'Connell asked if there were any additions or corrections to the minutes of the last regular meeting. Hearing none, he asked for a motion to approve those minutes. It was moved by Trustee Romein and seconded by Trustee Lee that the minutes of the last regular meeting be approved. Upon voice vote, all trustees present voted favorably, and the President declared the motion carried.

The President then asked if there were any questions or comments concerning the Treasurer's report. Hearing none, he asked for a motion to approve the report. It was moved by Trustee Lee and seconded by Trustee Jennings that the Treasurer's report be approved. Upon voice vote, all trustees present voted favorably, and the President declared the motion carried.

TREASURER'S  
REPORT  
APPROVED

Clerk Blum asked about employee Christmas gifts. There was general agreement to buy gift certificates at St. Anne Country Market. This was the same as the previous year.

CLERK'S  
REPORT

President O'Connell then went over the items in his written report. [A copy of the report follows these minutes]. He then said that State Representative Dugan's office had told him the sale of state bonds might take place before Christmas. The President then asked that the trustees approve his proposed schedule for monthly meetings of each standing committee. [The copy of this proposed schedule follows these minutes]. President O'Connell explained that the meetings would not be held if there is no public business to consider at the scheduled time and that agendas would be posted at village hall and on the village web site if there was a need to hold the scheduled meeting. It was moved by Trustee Siros and seconded by Trustee Romein that the committee meeting schedule be adopted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

PRESIDENT'S  
REPORT:

COMMITTEE  
MEETING  
SCHEDULE  
ADOPTED

Attorney Tebo said that the way to declare equipment as excess property was by resolution, not by ordinance. Clerk Blum explained that the Village of St. Anne, the Village of Aroma Park and Aroma Township shared ownership of a wood chipper which had not been used in many years and that it should probably be sold on bids or on the internet. President O'Connell asked for a motion to adopt a resolution declaring the wood chipper excess property and offering it for sale as described above. The actual sale of the equipment could not be done until approved by the other two government entities. It was moved by Trustee Romein and seconded by Trustee Jennings that a resolution with the above contingencies be adopted. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried. [A copy of this resolution follows these minutes].

ATTORNEY'S  
REPORT:

WOOD  
CHIPPER  
DECLARED  
EXCESS  
PROPERTY

Trustee Lee then read the monthly Police Department report as follows: 13 traffic citation(s), 10 written warning(s), 4 misdemeanor traffic arrest(s), 0 DUI(s), 3 accident report(s), 0 vehicle(s) towed, 21 general case report(s), 14 miscellaneous report(s), 2 felony arrest(s), 1 misdemeanor arrest(s), 0 arrest(s) on warrant, 0 juvenile detention report(s) and 9 agency assist(s). Officers worked 435 regular hours and five overtime hours. In so doing, they drove 2,602 miles. \$67.05 in fines were collected from the county.

POLICE  
REPORT

Trustee Siros reported that the new well project was moving along. He said that the Illinois Environmental Protection Agency had approved all the plans and that drilling could start in January with completion in the spring. He then said that he would like to consider utility rate

PUBLIC WORKS  
REPORT:

NEW WELL

increases as soon as enough meters were read to establish what normal usage is. He said that 75% had been read in November and that public works employees were reading a second time. On the matter of past due utility accounts, he said that collections seemed to be going well and that more landlords had begun paying the bills themselves. He then explained that the Motor Fuel Tax (MFT) Program for 2010 needed further review before adoption and that the matter could be taken up at the January meeting.

UTILITY RATES?

PAST DUE ACCOUNTS

Trustee Romein then reported that two building permits had been issued in December for \$37,452. in improvements with \$220. in fees collected.

BUILDING REPORT

Trustee Blanchette reported that he had received an estimate from Duane Meier to repair the deteriorated village welcome sign at the south entrance to the village. The estimate was in the amount of \$350. It was moved by Trustee Lee and seconded by Trustee Blanchette that the above estimate be approved and the repairs authorized. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

MAINTENANCE REPORT:

SIGN REPAIR

Trustee Meier reported that the finance committee had examined the bills, found them to be correct and recommended their approval for payment. It was moved by Trustee Lee and seconded by Trustee Jennings that the bills be authorized for payment. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BILLS PAID

Trustee Lee reported that his committee had obtained some golf cart ordinances from other municipalities. This was in response to public comment at a recent meeting. He said that there were problems because use of the state highway and county roads cannot be controlled by the village. He said that there would be further study. Trustee Meier again brought up the eternal question about the street light at the south end of Elm Ave. Trustee Sirois said that a new light should be put on village property. Trustee Meier said that a street light was needed on W. Sheffield St. between S. Dixie Highway and S. Sixth Ave.

NEW & UNFINISHED BUSINESS:

GOLF CARTS?

ELM AVE. LIGHT?

President O'Connell asked the Public Works Committee to take the matter under consideration. The President then suggested that someone from the committee talk to grade school representatives before deciding on the above matter. Trustee Meier then asked about recycling. Trustee Sirois said that the village engineer had not yet reported to him concerning possible recycling grants. Trustee Meier said that Chief Abrassart was asking for some compensation for the excessive number of hours that he had had to patrol following the resignation of one of the other officers. President O'Connell asked someone to find out how much the Chief was seeking. Trustee Lee said that the matter could be considered at the Police Committee meeting. Trustee Meier said that Eastern Illinois St. was not centered in the right-of-way. Trustee Sirois suggested that the right-of-way be changed. President O'Connell reported that he, Trustee Sirois and Clerk Blum had met with Eric Volkmann of the Edgar County Bank and Trust Company and had discussed restructuring the street loan and sewer bond in order to have uniform

LIGHT NEAR GRADE SCHOOL?

RECYCLING?

COMPENSATION FOR CHIEF?

EASTERN ILL. RIGHT-OF-WAY?

RESTRUCTURING LOANS

monthly payment. He said that Mr. Volkmann would provide proposals to be considered at a later meeting.

President O'Connell then asked if there was any further public business to come before the board. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Jennings and seconded by Trustee Romein that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:04 p.m.

ADJOURNMENT

Approved by me this \_\_\_\_\_ day

\_\_\_\_\_  
VILLAGE CLERK

of \_\_\_\_\_, 2010

\_\_\_\_\_  
VILLAGE PRESIDENT