

REGULAR MEETING
BOARD OF TRUSTEES OF THE VILLAGE OF ST. ANNE
KANKAKEE COUNTY, ILLINOIS

Village Hall, August 10, 2009, 7:00 P.M.

President O'Connell called the meeting to order at 7:00 pm. Clerk Blum called the roll, and the following trustees answered present: Sirois, Jennings, Blanchette, Lee and Meier. Treasurer Leveque, Deputy Clerk Sifrit, Chief Abrassart, Attorney Cloonen, Engineer Niel Piggush, Pumpkin Festival Director Becky Arseneau, Pumpkin Festival Committee President Bob Hubert, local bar owners Scott and Sonny Albert and village resident Susie Smith were also in attendance. Trustee Romein was absent. Clerk Blum reported the roll, and the President declared a quorum to exist for the transaction of the public business.

CALL TO ORDER

ROLL CALL

QUORUM

When recognized, Mr. Albert said that he was present to request a special event liquor license for use at the Pumpkin Festival. A beer garden was proposed for the parking lot on the southwest corner of the intersection of W. Station St. and S. Chicago Ave. President O'Connell asked if the beer garden would be fenced. Mr. Albert said that it would. He also said that he was going to use his trained bartenders to operate the beer wagon. It was moved by Trustee Sirois and seconded by Trustee Blanchette that the requested license be issued. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

SPECIAL
LIQUOR
LICENSE

President O'Connell asked for a motion to approve the minutes. It was moved by Trustee Jennings and seconded by Trustee Sirois that the minutes of the last regular meeting be approved as printed and distributed to village officials. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

MINUTES
APPROVED

The president then asked for a motion to approve the treasurer's report. It was moved by Trustee Lee and seconded by Trustee Blanchette that the treasurer's report be approved as printed and distributed to village officials. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. Treasurer Leveque reported that the village had received the year's first distribution of county taxes.

TREASURER'S
REPORT
APPROVED

President O'Connell distributed written copies of his monthly report. [A copy of this report follows these minutes]. He then said that he and Clerk Blum had met with a representative of the Illinois Municipal League Risk Management Association, the village's insurance carrier, and had learned that they would add the Pumpkin Festival onto the village's insurance at no extra premium. He expressed his view that the village could assume the authority to run the festival. He noted that the village was totally involved anyway. He said that the village would require a timely financial report. Trustee Sirois said that he had no problem sponsoring the festival, but he said that the village could not assume any financial responsibility. Trustee Jennings said that he thought the idea was fine. The President then asked that all officials please submit their ratings for the list of village goals which he had distributed a month or so earlier. He said that he had talked to State

PRESIDENT'S
REPORT

Representative Lisa Dugan but could get no answer as to when the state might release the grant funds for the remaining amount owed on the water tower project. He said that the village still owes the water tower contractor \$63,370. He said that he would call the contractor but that he wasn't sure what he would tell them. He then said that he had met with the building committee and had talked about those who take out building permits and then never finish the project. He said that the committee was considering a plan.

Trustee Lee then read the monthly Police Department report as follows: 17 traffic citation(s), 30 written warning(s), 1 misdemeanor traffic arrest(s), 0 DUI(s), 1 accident report(s), 0 vehicle(s) towed, 14 general case report(s), 6 miscellaneous report(s), 0 felony arrest(s), 0 misdemeanor arrest(s), 2 arrest(s) on warrant, 0 juvenile detention report(s) and 4 agency assist(s). Officers worked 542 regular hours and drove 3,632 miles. Fines totaled \$4761.76, and the vehicle fund received \$8.00. Chief Abrassart explained that traffic accident reporting would be going digital. He said that there is a state program to provide the electronic equipment to install in squad cars. However, he said that St. Anne Police do not handle enough traffic accidents to qualify unless they made intergovernmental agreements with other municipalities. He said that St. Anne would join with Bourbonnais and Aroma Park in order to get the equipment. [A copy of the intergovernmental agreement follows these minutes].

POLICE
REPORT

Engineer Piggush then reported that he was ready to go out for bids on the new well. He was still waiting for the Illinois Environmental Protection Agency (IEPA) to approve changes to the plans. On the matter of seeking a grant to do street repairs and storm drainage on Eastern Illinois St., the Engineer said that he had talked to the individual who handles Community Development Assistance Program grants and discovered that he would have to verify financial information because of the new fiscal year. He said that it sounds like the program is going to have the money. Trustee Sirois reported that the Illinois Department of Transportation (IDOT) would not be resurfacing Dixie Highway any time soon. The Engineer then reported that the state was going to patch the areas on Dixie near Station St. which were torn out as a result of water main problems. He said that he had told IDOT that the village did not have the money to do it. Trustee Sirois asked if the village had received any of the funds promised in a letter from State Senator Hutchinson. Clerk Blum said that none had been received as of August 10. Trustee Sirois said that Public Works Director Gary Dionne had gotten a verbal approval to dig out the water main on Dixie Highway but that he had not followed up with the paper work required by IDOT. Trustee Sirois reported that employees had shut the water off to one occupied home. He said that all unoccupied houses had been shut off if bills were owed. He then recommended that the village borrow the money necessary to pay the remaining \$63,370. to Phoenix Fabricators for construction of the water tower. It was moved by Trustee Sirois and seconded by Trustee Meier that President O'Connell be authorized to sign all necessary documents to borrow \$63,370. from the National Bank of St. Anne in order to pay the balance owed to Phoenix Fabricators. Upon roll

PUBLIC WORKS
REPORT:

NEW WELL BIDS

GRANT FOR
EAST. ILL. ST.?

IDOT TO REPAIR
DIXIE HIGHWAY

WATER SHUT OFFS

BORROWING
RESOLUTION

call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

Trustee Meier gave the monthly report of the building inspector. Fourteen building permits were issued in July for \$55,006 in improvements with \$696. in fees collected.

BUILDING
REPORT

President O'Connell asked about how the cleaning of the civic center is handled. Trustee Blanchette said that he would get information on this matter.

CIVIC CENTER
CLEANING

Trustee Jennings reported that he had sent the census resolution which had been adopted at the July meeting.

CENSUS
RESOLUTION

Trustee Meier reported that the bills had been examined and that he recommended their approval for payment. It was moved by Trustee Sirois and seconded by Trustee Blanchette that the above recommendation be followed and the bills approved for payment. Upon roll call vote, all trustees present voted favorably, and President O'Connell declared the motion carried.

BILLS
PAID

Clerk Blum reported that Auditor Blanchette was out of the country but would attend the September meeting to answer any questions on the tax levy ordinance before its adoption. President O'Connell then read through the list of fund amounts in the ordinance.

TAX LEVY
1ST READING

Trustee Sirois expressed his view that the village needed a clearly understood ordinance spelling out how any past due utility bills will be collected. He said that non-resident landlords should be required to register their properties. He said that the village engineer had volunteered to run property identification numbers to get information on property ownership. However, this method would not work if the property is held by a limited liability corporation (LLC) or a trust. In order to lien the property, the village would need to notify the resident and the owner. Trustee Sirois said that he had drafted a sixty day notice, a ninety day notice and a notice to the property owner. He said that two ordinance should be adopted. Several officials expressed their approval of this idea. Attorney Cloonen said that the main problem will be with the rentals. She said that it would be very important to obtain the name of the owners. There were questions as to how the village would know when a tenant left. Trustee Sirois said that public work employees could usually find out. However, he said that it would never be possible to collect 100%. The President and others expressed their views that registering non-resident landlords is a good idea. Trustee Sirois said that he did not believe that there should be a fee for this registration. He said that this could be a form at the village hall. Trustee Lee said that the Elm Ave. resident who owns the property upon which the village had installed a street light wants the light moved. This concerned a non-functioning light that has been discussed many times. Trustee Lee asked if his neighborhood could do it. Several mentioned that a security light could be had from

NEW &
UNFINISHED:

COLLECTING
PAST DUE
UTILITY BILLS

ELM AVE.
ST. LIGHT

Commonwealth Edison for about \$6. per month. President O'Connell said that he would contact a representative of the electric company.

The President then asked if there was any further business. Hearing none, he asked for a motion to adjourn. It was moved by Trustee Lee and seconded by Trustee Jennings that the meeting be adjourned. Upon voice vote, all trustees present voted favorably, and President O'Connell declared the motion carried. The President then adjourned the meeting at 8:13 p.m.

ADJOURNMENT

Approved by me this _____ day

of _____, 2009

VILLAGE CLERK

VILLAGE PRESIDENT